

~ PLYMOUTH BOARD OF SELECTMEN ~

TUESDAY, MARCH 13, 2012

TOWN HALL MAYFLOWER ROOM

The Selectmen held a meeting on Tuesday, March 13, 2012 at 7:00 p.m. at Town Hall in the Mayflower Room.

Present: William P. Hallisey, Jr., Chairman
John T. Mahoney, Jr., Vice Chairman
Sergio O. Harnais
Mathew J. Muratore
Belinda A. Brewster

Mark Stankiewicz, Town Manager
Melissa Arrighi, Assistant Town Manager

CALL TO ORDER

Chairman Hallisey called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

TOWN MANAGER'S REPORT

Library Retirement – Town Manager Mark Stankiewicz announced that Lee Regan, Adult Services Librarian at the Plymouth Public Library, retired on March 6, 2012, after 32 years of service. Ms. Regan, he explained, is well-known not only for her enthusiastic service with the library but also as a noted Plymouth historian who has served on a number of historical committees and societies. Mr. Stankiewicz reported that, beginning March 14, 2012, the Library will have a guest book available for the public to share their best wishes to Ms. Regan upon her retirement.

Vice Chairman Mahoney praised Ms. Regan for her many years of outstanding service, describing her as “a tremendous asset to the community.”

Hike n' Bike Forum – Mr. Stankiewicz informed the Board and the public that the Plymouth Network of Open Space Friends will host a “Hike n' Bike” forum at 6:30 p.m. on Wednesday, March 14, 2012 at the Plymouth Public Library. The forum, he said, will offer an opportunity for residents to obtain trail maps and information on the Town's outdoor recreational areas.

Relocation of Water Department – Mr. Stankiewicz notified the public that, in an effort to streamline operations, the Plymouth Water Division has moved its administrative offices from Town Hall to the DPW facility at 169 Camelot Drive. The new operational hours for the Water Division, he said, will be Monday through Friday, 7:00 a.m. to 4:30 p.m. Mr. Stankiewicz noted that water utility payments must still be made at the Tax Collector's Office at Town Hall.

Controlled Burn in Myles Standish State Forest – Mr. Stankiewicz reported that the Plymouth Fire Department and the Massachusetts Department of Conservation & Recreation (“DCR”) administered a controlled burn in Myles Standish State Forest on March 7, 2012. Such measures, he explained, are proven to be successful in reducing the spread of wildfires.

Congressman Keating’s District Office – Mr. Stankiewicz announced that Congressman Bill Keating will open a district office at 2 Court Street in Plymouth on March 19, 2012.

Drug Take Back Day – Mr. Stankiewicz noted that the Plymouth Police Department, in partnership with the Federal Drug Enforcement Administration, will host a “Drug Take-Back Day” on April 28, 2012 from 10:00 a.m. to 2:00 p.m. The program, he explained, offers Plymouth residents the opportunity to safely dispose of potentially dangerous expired, unused, and unwanted prescription drugs. Mr. Stankiewicz indicated that residents may dispose of such medications—anononymously and for free—at Police Department headquarters during the hours of the take-back event.

Wastewater Master Plan – Mr. Stankiewicz informed the Board that representatives from the Town’s Sewer, Water, Planning, School, and Inspectional Services departments held an inaugural meeting to begin the process of developing a comprehensive Wastewater Master Plan for Plymouth. Currently, he said, the Town has approximately 60 miles of gravity sewer and force mains, six pumping stations, and a “3MGD” wastewater treatment facility. Mr. Stankiewicz explained that the long term objective of the Wastewater Master Plan will be to expand the system for commercial development and residential connection, ultimately increasing flow and distributing costs amongst more sewer customers.

LICENSES

AWNING PERMIT

On a motion by Selectman Muratore, seconded by Vice Chairman Mahoney, the Board voted to grant an Awning Permit to the following applicant, as detailed. Voted 5-0-0, approved.

- ❖ **Bangkok Thai Cuisine** (10 Court Street) submitted plans to re-cover an existing awning and add a second awning over the expanded dining area windows. Approval is subject to the necessary permits being obtained from the Building Department. Historic District Commission approval has been obtained.

CHANGE OF OFFICERS/DIRECTORS

On a motion by Selectman Muratore, seconded by Selectman Harnais, the Board voted to grant a Change of Officers/Directors to the following holder of a Liquor License, as submitted by the applicant. Voted 5-0-0, approved.

- ❖ **TGI Friday’s, Inc.** (275 Colony Place, Christopher England)

AUTO DEALER (AMENDMENT)

On a motion by Selectman Muratore, seconded by Selectman Harnais, the Board voted to approve an amendment to the following Auto Dealer's License, as explained, below. Voted 5-0-0, approved.

- ❖ **Custom Detail** (Shawn Boyd, 45 South Street) requested permission to change the business name on his Auto Dealer License from "Custom Detail" to "Custom Auto Sales."

ONE DAY WINE & MALT LIQUOR LICENSE*

On a motion by Selectman Brewster, seconded by Vice Chairman Mahoney, the Board voted to grant a One Day Wine & Malt Liquor License to the following applicant, as detailed. Voted 5-0-0, approved.

- ❖ **Pilgrim Hall Museum / Robin Nutter** requested a One Day Wine & Malt Liquor License for a Major Exhibit Opening Reception to be held at the Museum (75 Court Street) from 5:00 p.m. to 8:00 p.m. on March 30, 2012. Liquor liability will be in place before the licenses are released.

*One day liquor licenses shall automatically cover the day before and the day after the event for the purpose of proper delivery, storage and disposal of alcoholic beverages purchased.

ADMINISTRATIVE NOTES

Chairman Hallisey noted that the Board would hear the list of Administrative Notes later during the evening's agenda. [See page 6.]

PUBLIC COMMENT

Dale Webber, Town employee and Town Meeting Member, spoke to the Board regarding the DPW's proposed plans to implement a curbside trash pick-up program. Mr. Webber indicated that, while presenting the FY2013 budget, the Town Manager told the Advisory & Finance Committee that the curbside program (if implemented) would be optional to residents. This statement was misleading, Mr. Webber contended, as the proposed curbside program, he said, calls for the closure of the Town's transfer stations, leaving residents with no other option than to choose between trash haulers. Mr. Webber expressed concern about the effect that a curbside program could have upon the Town's streets, specifically citing the potential for increased traffic and fumes from garbage trucks and increased litter from residents who do not properly secure their bins. Small trash haulers will likely be put out of business, he speculated, while the aesthetic character of the Town could suffer. Mr. Webber cautioned the Board and the members of Town Meeting against voting on a proposed 300% increase to the solid waste budget that relies upon (what he described as) too many unanswered questions, which he identified as: the capping of the South Street Transfer

Station, the contract with SEMASS (which expires in 2015), and the ‘ash for cash’ deal with SEMASS and the County.

Helen Hapgood, Town Meeting Member from Precinct 9, questioned the purpose behind the proposal to purchase the County-owned “corner lot” adjacent to the Police Station on Long Pond Road (Special Article 13). If the Town intends to purchase this lot as part of the recently-announced plans to enter into an ‘ash-for-cash’ agreement with SEMASS, Ms. Hapgood said, Town Meeting should insist upon seeing a written agreement in place prior to considering approval of Special Article 13. To date, however, Town officials have not provided adequate information on the ash-for-cash proposal and how the storage of such materials might affect the Town, she said.

Randy Parker, Town Meeting Member from Precinct 7, informed the Board that he has initiated a petition to restore Town Hall’s hours of operation to Monday through Friday, 8:00 a.m. to 4:30 p.m. For the past two years, he said, Town Hall has experimented with a schedule of extended daily hours from Monday through Thursday in an effort to reduce costs and provide convenience. Mr. Parker stated his belief that, though a worthwhile endeavor, the four-day schedule should be discarded in favor of returning a five-day schedule. To demonstrate public support for this position, Mr. Parker reported that he has collected the necessary 200 signatures to compel a Special Town Meeting vote on the hours of operation at Town Hall. Lastly, Mr. Parker noted that he has also submitted a motion to the Moderator for Town Meeting to take no action on the FY2013 budget, to allow time for “everyone to get on the same page.”

Gerry Sirrico, Town Meeting Member for Precinct 3, expressed concerns about the proposal to transition the Town to a curbside solid waste program. Mr. Sirrico made note of the narrow streets within the historic neighborhoods of Precinct 3 and questioned whether large trucks could effectively service downtown customers without causing traffic problems and/or disturbing the peace.

PUBLIC HEARING: ALL ALCOHOL RESTAURANT LIQUOR LICENSE
NOTORIOUS LLC D/B/A 42 DEGREES NORTH, 690 STATE ROAD

Chairman Hallisey opened a public hearing to consider the application for a new Annual All Alcohol Restaurant Liquor License from Notorious LLC d/b/a 42 Degrees North, 690 State Road, Erik Hynes as Manager. Chairman Hallisey read a description of the premises and affirmed that notice of the hearing was given to the public in accordance with Chapter 138 of the Massachusetts General Laws.

Kevin Hynes, principal of Notorious LLC, addressed the Board on behalf of the license application for his most recent restaurant venture, 42 Degrees North. Mr. Hynes explained that he and his son, Erik Hynes (who will serve as the manager of the restaurant), bring a number of years of extensive experience in the restaurant industry.

Erik Hynes introduced himself to the Board and talked briefly about the plans to establish 42 Degrees North at 690 State Road (formerly Foppiano's Restaurant). In response to some brief questions from the Board, Erik Hynes affirmed that he is TIPS and ServeSafe certified, and he assured the Board that all of his employees will go through the same training.

Seeing no further questions, Chairman Hallisey opened the meeting to public comment. No citizens came forth to speak, and, thus, Chairman Hallisey closed the hearing to await a motion of the Board.

On a motion by Selectman Muratore, seconded by Selectman Harnais, the Board voted to grant an Annual All Alcohol Restaurant Liquor License to Notorious LLC d/b/a 42 Degrees North, 690 State Road, as requested in the license application. Voted 5-0-0, approved.

On a motion by Selectman Harnais, seconded by Vice Chairman Mahoney, the Board voted to grant the following licenses to Notorious LLC d/b/a 42 Degrees North, 690 State Road, in conjunction with the approval of a new Annual All Alcohol Restaurant Liquor License. Voted 5-0-0, approved.

- Comprehensive Entertainment – Radio, TV, live entertainment
- Common Victualler
- Early Sunday Sales – 10:00 a.m.
- Ext. of Hours – 1:00 a.m.

PROPOSAL TO RETURN CANNONS TO BURIAL HILL

Jonathan Beder, Director of Public Works, provided the Board with a presentation on a proposal to return two cannons to their original monument site on Burial Hill. Mr. Beder offered the following history related to the cannons and the plans to restore the monument that housed them.

In 1921, the British Army Council presented two brass 16th Century cannons from the collection of the British National Artillery Museum to the Town in honor of Plymouth's tercentenary celebration. The guns were placed near the site of the Old Fort on Burial Hill, where they remained until the 1980's, when one cannon was returned to Britain and the other was moved to Pilgrim Hall.

Currently, Mr. Beder explained, the monument where the cannons were formerly situated is in need of repair. The Ancient & Honorable Artillery Company of Massachusetts, he reported, has graciously offered to renovate the monument and reinstall replica cannons, in honor of the Town's forthcoming quadricentennial celebration in 2020.

Mr. Beder invited Dan May of the Ancient & Honorable Artillery Company of Massachusetts to share a few words regarding the Artillery Company's interest in restoring the monument and cannons. Mr. May gave a historical account of the rare cannons, which date back to 1550, and the reasons why the town of Guernsey, England, asked for their return of its "Guernsey Falcon" in the 1980's (while the other cannon was relocated to Pilgrim Hall for

safe keeping). The Artillery Company, he announced, would like to fund the replication and restoration of the cannons to the monument site on Burial Hill.

Mr. Beder thanked the Friends of Burial Hill, the Town's Planning Director, Lee Hartmann, and the Executive Director of Pilgrim Hall, Ann Berry, for working with the Ancient & Honorable Artillery Company on this endeavor.

The Selectmen offered their sincere appreciation to Mr. May and the members of the Ancient & Honorable Artillery Company for their generosity. On a motion by Selectman Brewster, seconded by Selectman Harnais, the Board voted to endorse the cannon restoration project at Burial Hill, as presented by the Director of Public Works and the Ancient & Honorable Artillery Company. Voted 5-0-0, approved.

ADMINISTRATIVE NOTES

Authorization to Draft New Lease for 318 Ryder Way – Selectman Muratore made a motion to authorize staff to draft new lease documents for the Lease at 318 Ryder Way, currently held by John Scagliarini, reflecting an extension of five years to April 30, 2017 and including language that the lessee remain current on his lease payments, within 60 days of the due date, or the lease will be surrendered. Selectman Harnais seconded the motion. Voted 4-0-1, approved, with an abstention from Selectman Brewster.

License Agreement with NSTAR for Service at 173 Water Street – On a motion by Selectman Muratore, seconded by Selectman Harnais, the Board voted to approve and execute a License Agreement between the Town and NSTAR Electric Company for the installation of electric transmission equipment that will service Town-owned property at 173 Water Street, identified as Lot 17 on Assessors Map 14A. Voted 5-0-0, approved.

Exclusive Vending Rights / Ryan's Ride – On a motion by Selectman Harnais, seconded by Selectman Muratore, the Board voted to grant Exclusive Vending Rights to Sandi Silvia / Ryan's Ride, Inc. for the Ryan's Ride event to be held on June 23, 2012 from 8:00 a.m. to 7:00 p.m. at the Pilgrim Memorial State Park (Water Street). The event will include food vendors and a craft fair on the grounds of the park. Voted 5-0-0, approved.

Exclusive Vending Rights / Thanksgiving Parade – On a motion by Selectman Harnais, seconded by Selectman Muratore, the Board voted to grant Exclusive Vending Rights to America's Hometown Thanksgiving Celebration for the Thanksgiving Parade events to be held on November 16, 17, and 18, 2012 along the parade route and at Pilgrim Memorial State Park (Water Street). The weekend-long event will include various activities including craft, merchandise, and food vendors on the grounds of the park and along the specified parade route. Voted 5-0-0, approved.

Waiver of Sewer Bank and Parking Fund Fees for Speedwell Tap & Table – The Board held a discussion to consider a request to waive the Water/Sewer Bank and Parking Fund fees for Mattapoissett Restaurant Group, LLC d/b/a The Speedwell Tap & Table Restaurant, 47 Main Street.

Chairman Hallisey allowed comment from Leighton Price, president of the Plymouth Growth & Development Corporation (“PGDC”). Mr. Price cautioned the Board against granting a waiver of the Parking Fund Fee, citing the demand that restaurant establishments place on parking availability in the downtown / waterfront district. Structured parking is expensive, Mr. Price commented, and private developers will not consider building a garage in Plymouth if too much free parking is allowed. Mr. Price stated that, though the amount collected through the Parking Fund will not realistically fund the construction of a garage, the Town must work with the PGDC on a revenue stream that will “seed” a parking structure project.

The Board discussed the waiver request. Vice Chairman Mahoney expressed his opposition to granting a fee waiver request, based on the precedent that could be set by requiring one business to pay while sparing another. Selectman Brewster echoed Vice Chairman Mahoney’s concerns, noting her recommendation that the Selectmen hold a broader discussion on the current state and future evolution of the downtown prior to granting any fee waivers. Selectman Muratore favored the idea of updating the policies and fee structures related to the Parking and Sewer Bank funds. Selectman Harnais noted the challenge of balancing the goal of attracting new business with the responsibility of protecting the Town’s best interests. Chairman Hallisey highlighted the importance of attracting new businesses to Plymouth and new customers onto the Town’s wastewater system.

Mr. Stankiewicz recommended that the Board consider making a change to its overall policies on the Parking Fund and Sewer Fund. In response to an inquiry from Selectman Muratore, Mr. Stankiewicz indicated that the DPW is working on an updated Sewer Fund policy, but the policy will not be ready for another several months. Selectman Muratore expressed concern that the current fees may prohibit the proprietors of the Speedwell Tap & Table from opening the business.

DPW Director Beder reminded the Board that he and Sewer Superintendent Gary Frizzell are in the process of developing a Wastewater Master Plan, within which there are plans to update the Sewer Bank Policy. Once the financing debt ratios for the wastewater treatment facility can be assessed, Mr. Beder said, a new policy could be ready within 3-6 months.

At the close of discussion, Selectman Muratore made a motion to waive the Water/Sewer Bank and Parking Fund fees for Mattapoissett Restaurant Group, LLC d/b/a The Speedwell Tap & Table Restaurant (47 Main Street). Selectman Harnais seconded the motion, and the Board voted 4-1-0 in favor. Vice Chairman Mahoney cast the opposing vote.

Consolidation of Harbormaster’s Department Under Police Department – The Board held a discussion to consider a proposal to consolidate the Harbormaster’s Department under the Police Department. Upon request of the Board, Karen Keane of the Consolidation Committee provided a brief presentation on the committee’s review of the proposal.

Ms. Keane reported that the Consolidation Committee formed a subcommittee of three members—Selectman Muratore, Sam Bartlett, and herself—to work on issues relating to the management and monitoring of the Town’s open space and natural resources. The subcommittee, she explained, met with a number of departments to discuss ways by which the

Town could address its open space and natural resources through restructuring and/or consolidation.

Ms. Keane indicated that the subcommittee was intrigued by one proposal to create a Natural Resources Department to regulate and protect Plymouth's ponds, rivers, dams, beaches, harbors, and open space/conservation areas. Under this proposal, she said, the Environmental Management, Harbormaster, and Conservation divisions would be consolidated under one Natural Resources Department.

Ms. Keane explained how the partnering of these three divisions would provide a cohesive and effective approach to managing the natural resources of such a geographically vast and diverse town such as Plymouth. As Plymouth's population grows and with new activities such as aquaculture on the verge of significant growth, she explained, demand upon the Town's natural resources compounds. To that end, Ms. Keane reported, the subcommittee recognized the potential ramifications—both financial and environmental—of leaving such activities and resources unmonitored.

Ms. Keane responded to questions and comments from the Board. During the course of its research, Ms. Keane said, the subcommittee looked at the assignment and structure of such divisions within other communities. The subcommittee's proposal would be unique in transitioning the Harbormaster's staff to Natural Resource Officers within a Natural Resources Department, she noted, as most Harbormaster divisions report to their respective police departments. Ms. Keane indicated that, as part of its review of current operations, the subcommittee issued a recommendation that the Town examine its firearms policy, to ensure that the Harbormaster's staff receives adequate cross-training with the Police Department.

Under the subcommittee's proposal, Ms. Keane reported, the new Natural Resources Department would be implemented on July 1, 2013, with a director, the current Environmental Management staff, Harbormaster, and Harbormaster Assistants (as Natural Resource Officers). By utilizing existing staff, she noted, the proposal would be revenue-neutral. Eventually, Ms. Keane explained, two more Natural Resource officers would be added, along with the Conservation Division. The Police Department would continue to staff a boat with two officers, she stated, and the procedural interaction between the Harbormaster's staff and Police Department would remain the same as it exists today.

The Board discussed the Consolidation Committee subcommittee's proposal. Selectman Muratore noted that the entire Consolidation Committee only heard the full proposal for the first time—and approved it—earlier during the evening. Selectman Brewster expressed hesitation to act upon the proposal without further analysis and more time to make an adequate assessment. Chairman Hallisey, Selectman Muratore, Selectman Harnais, and Selectman Brewster articulated their belief that the Town Manager—not the Board—should be responsible for making decisions upon how the Town's departments are structured.

Police Chief Michael Botieri sought to clarify the Police Department's current presence within Plymouth Harbor. The Police Department's boat, he said, is only staffed on a temporary, as-available basis; it is not manned on an everyday schedule. Chief Botieri stated

that he would oppose the creation of any new department or division with para-policing powers similar to that of his department.

Selectman Muratore made a motion that the Town Manager accept the report of the Consolidation Committee and begin formulating a proposal on consolidation, for final presentation to the Board in a few months. Selectman Harnais seconded the motion.

Selectman Muratore expressed his wish that the Town Manager and Assistant Town Manager give the Consolidation Committee's proposal serious consideration, even if the final decision is to accept, modify, or do nothing with the recommendation. It is the Consolidation Committee's mission to generate ideas and thoughtful discussions on new and innovative proposals, he said, and department heads should take the committee's cue to pursue creative initiatives.

Vice Chairman Mahoney noted his interest in the idea of Plymouth having its own environmentally-focused department, considering the fact that Plymouth is the largest geographic community in the State with miles of coastline and hundreds of ponds. Selectman Brewster requested a financial analysis on the proposal, when the Town Manager brings back a final recommendation.

Selectman Muratore clarified that his motion leaves the final decision on consolidation in the hands of the Town Manager, while asking that the Town Manager accept the report of the Consolidation Committee.

At the close of discussion, the Board voted unanimously (5-0-0) in favor of the motion.

PUBLIC HEARING: TAX CLASSIFICATION

Anne Dunn, Director of Assessing, provided a presentation on the Town's Property Tax Classification during which she covered the following topics:

- An overview of key changes to the Town's tax rate and valuations between FY2011 and FY2012
- Data on property valuation based on the different property classes in Plymouth
- The percentages by which each class makes up the Town's total property valuations
- Residential and commercial data spanning back to FY2008, including average tax bills, average valuations, and the number of property parcels
- Classification considerations, including the Entergy agreement; the diversity of the tax base; the ability of the commercial base to absorb a shift to a split tax rate; and the long-term perspective on whether to maintain a split rate or fluctuate between single and split rates

Ms. Dunn explained that the purpose of the annual classification hearing is to adopt the Town's tax policy by allocating or classifying the tax levy among property types. In order

for the Town to discuss and set the FY2012 tax rate, she said, the Board of Selectmen must first decide whether the Town will continue to maintain a single/unified tax rate or change to a multiple/split tax rate. A split tax rate, she explained, would set different rates between the property classes—essentially between residential and commercial properties—while the Town’s current unified tax rate implements the same rate for all of the property classes.

Ms. Dunn discussed the changes in overall tax valuations from FY2011 to FY2012 and displayed visual examples of homes that fell at various intervals of assessed value (including the “average” single family home). She displayed a table illustrating the impact of shifting the tax burden from the average residential tax bill to the average commercial tax bill, noting that, in order to maintain the same average single family tax bill (i.e. no increase from 2011 to 2012), the Town would need to shift 21% of the tax burden to the commercial sector. Ms. Dunn offered the Finance Department’s recommendation that the Board maintain a single/unified tax rate, based on three factors:

- It is unlikely that the Town’s commercial tax base could—in the midst of the current economic downturn—absorb a tax shift/increase of such magnitude required to provide any substantial relief to residential taxpayers.
- One of the principles of shifting the tax burden is that it should be done with a long-term perspective; if the Town chooses to adopt a split rate, it should be part of a long-term financial plan and should not be changed.
- A shift to a split tax rate could trigger a clause contingency within the Entergy PILOT, potentially allowing Entergy to seek release from the agreement

Following Ms. Dunn’s presentation, Vice Chairman Mahoney made a motion to approve the Town’s tax classification policy, as presented and recommended by the Director of Assessing. Selectman Muratore seconded the motion, and the Board voted unanimously in favor.

Finance Director Lynne Barrett made note that the FY2012 tax rate (which the Board just approved at \$13.84 per \$1,000 in value assessed) will be retroactive to July 1, 2011. The Collector’s Office has issued three estimated bills, she reported, and, thus, taxpayers should be made aware that the retroactive increase will be included in the fourth quarter bill.

UPDATE ON THE 400TH ANNIVERSARY CELEBRATION

Following a brief recess, Chairman Hallisey reconvened the meeting at 9:00 p.m. to hear a presentation on plans for the 400th Anniversary Celebration and the restructuring of the Town’s 400th Anniversary Committee.

Selectman Brewster and Anthony Provenzano, Jr. conducted a presentation on the way by which the Town’s 400th Anniversary Committee will work with Plymouth 400, Inc. (a private, non-profit organization) to recognize Plymouth’s 400th Anniversary.

In September of 2011, Selectman Brewster noted, the Selectmen agreed that the Town-appointed 400th Anniversary Committee should continue to move forth alongside Plymouth 400, Inc. on plans for the 2020 event.

Mr. Provenzano, who serves on the board of directors for Plymouth 400, Inc., was pleased to report that the corporation has received official confirmation of 501(c)(3) tax-exempt status. During the aforementioned September 2011 meeting, he explained, the Selectmen were asked to consider disbanding the Town-appointed committee in favor of designating the non-profit corporation as the sole entity responsible for planning the anniversary event. Following the Board's decision to retain both groups, Mr. Provenzano explained, a mutually-agreeable plan has been developed as to how plans for the 400th celebration will be devised and executed.

Selectman Brewster illustrated the division of responsibilities between the 400th Anniversary Committee (referenced as "the committee") and Plymouth 400, Inc. (referenced as "the corporation"). The committee, she explained, is appointed by the Selectmen and, therefore, subject to the Open Meeting Law, while the corporation is distinct and private, consisting of members nominated and elected by its board of directors.

Responsibilities of the 400th Anniversary Committee (15 Members)

- Planning, coordination, and approval of official commemorative activities (building upon the work already accomplished by the previous committee membership)
- Establishment of purpose, goals, and vision for commemoration
- Advisement upon economic development and infrastructure projects (Burial Hill, Town Square, Coles Hill, and any other monuments/memorials related to the 400th anniversary)
- Communication with 400th State Commission and Federal Commission
- Visibility and public relations
- Establishment of international partnerships with England, Holland and Japan
- Creation of Speaker's Bureau and honorary 2020 Committee to consist of authors, historians, actors, politicians and other well-known persons to raise public awareness
- Invitation of important dignitaries to scheduled events, in cooperation with the Distinguished Visitors Committee
- Maintenance of master calendar of events across the State
- Final authority on use of any 400th Anniversary logo and review of publishing and press release materials of official partners

Responsibilities of Plymouth 400, Inc. (15 Members)

- Coordination and execution of seven signature events
- Fundraising (events, solicitation, corporate sponsorships, private donations, etc.)
- Event ticket sales and merchandise (T-shirts, souvenir items, etc.)
- Establishment of all commemorative items (stamps, coins, flags, license plates, etc.)

Selectman Brewster discussed a proposed modification of the Town committee's composition, noting that the 15-member committee will include official representation from the Senate President's Office, Plimoth Plantation, the General Society of Mayflower Descendants, Pilgrim Hall/Pilgrim Society, and local Wampanoag and/or Native Peoples. The remaining members of the committee, she said, will be members at-large. Selectman Brewster noted that the committee will meet monthly, encourage public participation, and provide at least two annual updates to the Board of Selectmen.

At the close of the presentation, Selectman Brewster expressed her belief that both groups can work together in a complimentary fashion to produce an extraordinary event.

Several members of the Board thanked and commended Selectman Brewster, Mr. Provenzano, and the members of the 400th Anniversary Committee and Plymouth 400, Inc, for their efforts. At the close of discussion, Selectman Muratore made a motion to approve the new composition of the Town's 400th Anniversary Committee, as outlined in the presentation. Selectman Harnais seconded the motion, and the Board voted 5-0-0 in favor.

ROADWAY PAVEMENT MANAGEMENT PLAN

DPW Director Jonathan Beder introduced a presentation on a proposed Pavement Management Plan for the Town of Plymouth. The Town, he said, has chosen the services of BETA Engineering to develop a computer-based program for the maintenance and management of Plymouth's 200 miles of roadway.

Tony Garra of BETA Engineering spoke about the financial, environmental, and administrative benefits of implementing a computer-based pavement management system. The fundamental goal of the program, he explained, is to assist the DPW with assigning the most suitable roadway repair method on the most proactive and cost-effective schedule. The system is paperless, user-friendly, and based on Microsoft Access, he noted, therefore alleviating the need for the Town to invest in expensive, customized software. Mr. Garra provided details upon the functions of the program and the way by which each roadway is given a "roadway profile rating." The program is instrumental in formulating a Capital Improvement Plan for both short and long-term projects, including water/sewer main work and utility upgrades (in addition to its primary focus on roadway repairs).

Mr. Beder responded to some brief questions and comments from the Board regarding the program and the DPW's plans for accepting private roads. On a motion by Selectman Brewster, seconded by Selectman Harnais, the Board voted to adopt the Pavement Management Program, as presented by the Director of Public Works. Voted 5-0-0, approved.

BOARD LIAISON / DESIGNEE UPDATES

Forum on Ballot Question Pertaining to Pilgrim Station – Selectman Muratore reminded the Board and the public that the Nuclear Matters Committee will host an educational forum

on nuclear power and the Pilgrim Nuclear Power Station at 7:00 p.m. in the Mayflower Room at Town Hall on March 29, 2012. Prior to the start of the forum, he reported, representatives from the United States Nuclear Regulatory Commission (“NRC”) will host an informational open house in the Mayflower Room from 5:00 to 7:00 p.m. Selectman Muratore noted that PACTV will tape the forum and broadcast it several times during the month of April, prior to the May referendum regarding the relicensing of Pilgrim Station and the lessons learned from the Fukushima Dai-Ichi disaster.

OLD BUSINESS / LETTERS / NEW BUSINESS

FY2013 Budget – Selectman Muratore initiated a discussion on the FY2013 with a request that the Town Manager further reduce the proposed budget by \$1 million.

Selectman Muratore made a motion that the Town Manager bring a revised budget back before the Selectmen on March 27, 2012, demonstrating a \$1 million reduction to the FY2013 budget through the combination of revenue enhancements and cost reductions—but not staff layoffs or cutbacks. Selectman Brewster seconded the motion.

Vice Chairman Mahoney questioned the timing of the request, noting that Town Meeting will deliberate on the budget in less than three weeks. Selectman Muratore contended that the Board asked the Town Manager for significant budget reductions back in September of 2011, but the Town Manager, he said, did not satisfy the Board’s directive. Selectman Harnais and Selectman Brewster echoed Selectman Muratore’s comments regarding the directive that was given—but not officially voted upon—to the Town Manager in September, noting that the Board had specifically asked the Town Manager to formulate a budget that would stabilize the tax rate under \$14 per thousand valued.

Following discussion, the Board voted 4-1-0 on Selectman Muratore’s motion. Vice Chairman Mahoney cast the opposing vote.

Warrant for Additional Special Town Meeting – Assistant Town Manager Melissa Arrighi referenced the petition submitted by Randy Parker to restore Town Hall’s hours of operation to Monday through Friday, 8:00 a.m. to 4:30 p.m. Mr. Parker has collected an adequate number of signatures to initiate an additional Special Town Meeting, she indicated, and, as such, the Board must approve a corresponding warrant.

On a motion by Selectman Harnais, seconded by Selectman Muratore, the Board voted to approve and sign the warrant for the second Special Town Meeting scheduled for April 7, 2012. Voted 5-0-0, approved.

Letter of Support for Plymouth Pedi-Cab – Vice Chairman Mahoney noted a recent request that the Board received from Plymouth Pedicab owner, Michael Tubin. Mr. Tubin, he explained, is looking to expand his pedi-cab business to the City of Cambridge, and, thus, he has asked the Board to provide him with a letter of support (illustrating any benefits that pedi-

cab services have brought to Plymouth's downtown/waterfront district) that he may bring before the Cambridge licensing authority.

On a motion by Selectman Harnais, seconded by Vice Chairman Mahoney, the Board voted to issue a letter in support of Michael Tubin's endeavor to establish pedi-cab services in the City of Cambridge. Voted 5-0-0, approved.

EXECUTIVE SESSION / ADJOURNMENT OF OPEN SESSION

On a motion by Selectman Harnais, seconded by Selectman Muratore, the Board voted at approximately 10:00 p.m. to enter executive session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Paragraph 6, to consider the purchase, exchange, lease, or value of real property (Pilgrim Nuclear Power Station), as an open meeting on this matter may have a detrimental effect on the negotiating position of the body. By roll call: Harnais – yes, Muratore – yes, Mahoney – yes, Brewster – yes, and Hallisey – yes.

Chairman Hallisey noted that, following executive session, the Board would not reconvene in open session.

Recorded by Tiffany Park, Clerk to the Board of Selectmen

A copy of the March 13, 2012 meeting packet is on file and available for public review in the Board of Selectmen's office.